

Flow Chart

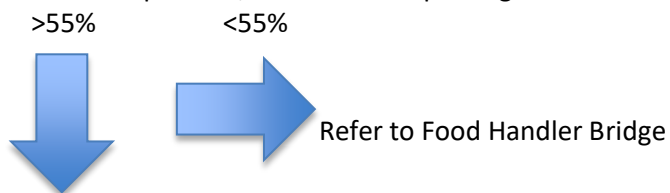
1. Students enroll in UP's Adult Education program for English Language Development.



2. Meeting with students one-on-one to discuss their dreams and aspirations both during registration and during the first week of classes. A goal-setting form is completed within the first week which will contain current trade, job and skills, educational goals and family goals. This step will allow for facilitators to get to know their participants and start building a relationship to see where they are not only in terms of language skills but also what their immediate needs and long-term goals are. This relationship building also helps with retention.



3. Students take Manager Food Sanitation pre-test, must obtain a passing score of 55%.



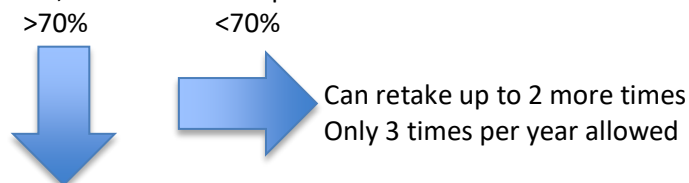
4. Participants enter the ICAPS Model 2 course of Food Sanitation Manager Training.



5. The internal report contains a designated tab that allows for goal tracking, progress and follow up.



6. Students take final proctored test, >70% needed to pass exam and obtain certifications.



7. Students receive two industry recognized credentials. Students enter workforce, entrepreneurship and/or alternative education. Follow-up with one-on-ones should be set at the end of every semester during end-of-cycle recess and 2nd quarter after exit